

Job Title:	Mechanic	Job Category:	Craft Worker
FLSA Status:	Non-Exempt/Hourly	Position Type:	Full-time (40 hours/week)

Job Purpose:

This is skilled work in maintaining and repairing various vehicles and equipment.

ESSENTIAL DUTIES

Operations:

- Responsible for LCWSA's fleet maintenance.
- Responsible for analyzing, diagnosing, evaluating, and repairing problems on vehicles and construction equipment.
- Responsible for maintaining the proper records and reports associated with LCWSA fuel pumps
- Determines appropriate maintenance and repairs on all vehicle components that include, but are not limited to, brakes, engine components, transmissions, suspension components, steering components, coolant systems, air conditioners, lifts, fuel systems, exhaust systems, and vehicle electrical systems and other components on gasoline and diesel-powered engines.
- Monitor wear parts on vehicles and equipment (i.e. tires, brakes, tracks, hoses, belts, filters) and change when needed.
- Good understanding of hydraulic systems
- Performs work in compliance with established safety procedures
- Knowledge of original equipment manufacturer (OEM) parts and vehicle repair.
- Receives, reads, interprets documents, and closes work orders
- Performs heavy physical labor in a variety of outdoor conditions
- Other duties as assigned

QUALIFICATIONS

Education/Experience

- High School Graduation or GED required
- Previous Mechanic work required
- Class A CDL Permit & License within 12 months of hire

Skills/Knowledge

- Thorough knowledge of the methods, materials, tools, and equipment used in installing, maintaining, and repairing vehicles and construction equipment
- Thorough knowledge of all Limestone County Water & Sewer Authority's safety rules, policies, and procedures
- Interact with a diverse array of vendors and staff professionally and courteously.
- Work independently with accountability for accurate and complete results
- Exceptional Leadership skills
- Work well both independently and in a team environment
- Communicate well: listening, verbal, and written
- Analyze information and respond appropriately
- Accurately perform mathematical calculations
- Manage time wisely and prioritize tasks
- Multi-task in a pleasant manner
- Work well under pressure

Attributes

The incumbent must possess the following personal attributes:

- Motivated to improve processes, procedures, and the work environment
- Professional appearance and manner
- Exceptional attention-to-detail
- Desire and ability to learn
- Honest and trustworthy
- Extremely organized
- Strong work ethic
- Self-motivation
- High energy
- Dependable
- Respectful
- Flexible
- Positive

PHYSICAL DEMANDS

The physical demands described here represent those that must be met by an employee to successfully perform the essential functions of this job.

Outdoors 90% of the time, they need to be able to lift items weighing over 50 pounds.

Ability to operate heavy equipment

Supervision Received

COO

Hours

Regular hours are 6:00 a.m. – 2:30 p.m. Monday-Friday. However, additional hours may be required on occasion. Regular and punctual attendance is required.

Created By:		Date Created:	Click or tap to enter a date.
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I certify that I can perform all the assigned duties with or without reasonable accommodation.

Employee Signature

Date