

Service Request Example Letter / Complete Highlighted Areas

Place on company letterhead if applicable

Address

Date

Limestone County Water & Sewer Authority
17218 Hwy 72 West
Athens, AL 35612

RE: Water and/or Sewer Availability Request

To Whom it May Concern,

Provide the following information:

- What the development will be comprised of?
- Project schedule or anticipated start date.
- Will the property have individual meters or be master metered?
- Drawing or sketch of the proposed development

Provide calculations of demand and any other needs based on LCWSA Policies and Procedures:
<https://www.limestonecountywater.com/subdivision-policies/>

For example:

Residential Unit (Home or Apartment unit)

Lots/Homes/Units: 100

100 gallons per day per capita (from policy)

Average Persons per Household (census data) = 2.86 (verify number)

Flow per home = $2.86 \times 100 = 286$

$286 \text{ gpd} * 100 \text{ homes} = 28,600 \text{ gpd}$

Commercial

Calculated based on business type and size. Include source of demand data.

Industrial

Calculated based on business type and size. Include source of demand data.

Required Fire Flow

Submit the requested fire flow for the development. LCWSA is 500 gpm. Most municipalities in our service area are higher. Confirm with them what is needed and include in the demand request.

Required Irrigation Demand

This must be included if this is a residential development that will have sod yards. All commercial will be required to include the demand as well unless a specific explanation as to why it is not needed is provided.

Name of individual providing calculations.

All water requests are verified in the LCWSA water model to verify service can be provided without upgrades to our existing water system. Any offsite upgrades to the distribution system necessary to service a development will be paid for by the individual party or developer requesting service.

All sewer service requests will be checked against existing sewer infrastructure capacity. Any offsite upgrades to the collection system necessary to service a development will be paid for by the individual party or developer requesting service.

Some high growth service areas for both water and sewer service have existing offsite impact fees that are required to be paid in addition to impact fees.

Check the LCWSA website for current plan review and impact fees.